1) On your iPhone go to **Settings** and select **Mail, Contacts, Calendars**

2) Select **Exchange**

3) In the **Account** field enter your Deerfield email address (for example, jsmith@deerfield.edu)

4) Enter Server: mail.deerfield.edu

5) Enter Domain: da

6) Enter your Deerfield username (for example, jsmith)

7) Enter your Deerfield password

8) Select what you want to sync and click **Done**