



DEERFIELD ACADEMY

Academic Affairs Office

April 30, 2025

The Last Two Weeks of the Term

Dear Students,

This email has important academic information about the last two weeks of the Spring Term. Please read it carefully.

The Last Two Weeks of the Term Overview

We do not have exam week schedules, though classes may have a final assessment or a major piece of work (project, paper, culminating assignment) due during the last two weeks of the term. All teachers should provide a schedule on Canvas to their students by **May 6** that clearly outlines the work due and/or assessments given during the last two weeks of the term.

Faculty Advisor & Advisee Planning Meetings

Faculty advisors should schedule a meeting with their advisees as soon as possible after May 6 to review the students' schedules and help them plan for the end of the term. There is time set aside in the schedule for this during advisory meeting time (10:05-10:50am) on Friday, May 9 and Friday, May 16. Feel free to meet one-on-one or as a group to accomplish this task.

Requests to Move Assessments/Major Work

As is the case at any point of the school year, if students have more than two major pieces of work or assessments due on the same day, students may request to move one to an alternate date; students should communicate directly with the teacher whose major piece of work/assessment they wish to move. Teachers are expected to accommodate such requests as best they can. This may be best accomplished by completing the work earlier, especially going into the summer. Dean of Studies [Ms. Lydia Hemphill](#) should be consulted if difficulties arise.

Testing Study Hall During the Last Two Weeks of the Term

We will have normal Spring Term Testing Study Hall hours during the last two weeks of the term, and we will offer an additional evening during the last week of the term.

Testing Study Hall Hours

- Week of May 12: Monday, Wednesday, and Thursday evenings, from 7:45-9:30pm
- Week of May 19: Monday, Tuesday, Wednesday, and Thursday evenings, from 7:45-9:30pm

Testing Study Hall is held in Koch Classroom 303. Students should arrive at the beginning of the session.

Deadline for Spring Term Class Work

9th, 10th, & 11th graders: Must complete and submit their academic work for each of their courses by the end of the last day of classes (**Friday, May 23**), unless the student has an incomplete grade approved by [Ms. Hemphill](#) in the Academic Affairs Office.

Seniors & PGs: All academic work for the year—outstanding work, exams, papers or presentations, in whatever form—must be completed and submitted by the end of classes on **Wednesday, May 21**.

Please contact [Ms. Hemphill](#) if you have questions.

Reminders about Academic Integrity & Use of Artificial Intelligence

As a reminder, students are prohibited from using artificial intelligence (AI)-generative tools for student work (including AI editing services) unless under direct instruction from faculty to do so. If a teacher explicitly allows students to use AI, students must cite this and include all prompts they used in their process and in their submitted product.

Expectations for the Last Two Weeks of the Term

All teachers and students must adhere to the published Class Schedule during the last two weeks of the term (teachers may not cancel class and students may not depart campus early).

Class Schedule for the Last Two Weeks of the Term

- The Class Schedule for the last two weeks of Spring Term is available on the [Class Schedule Calendar](#), please look at the weeks of May 12 & 19.
- Please note the Special Schedules on Wednesday, May 21, and Friday, May 23.
- Thursday, May 22 is “Senior Day” and seniors do not attend classes. It is a normal class day for 9th, 10th, and 11th graders.

Cocurriculars & Athletics during the Last Two Weeks of the Term

- Week of May 12: Cocurriculars run through Friday, May 16. Team sports end on Saturday, May 17 (except for Rowing and Varsity Golf).
- Week of May 19: No cocurriculars except for Rowing and Varsity Golf.

Please contact your cocurricular supervisor/coach if you have any questions about your cocurricular or need more information.

Term-end Grades & Comments

Comments will be posted on [DAinfo](#) the afternoon of Monday, June 2. Grades and effort grades will be posted on [DAinfo](#) the afternoon of Wednesday, June 4.

Please let me know if you have any questions,
Ms. White

Hannah White

(she/her/hers)

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