

## Connecting to VPN from a Windows Computer

- In the task bar in the lower right corner of your screen, click on the **Global Protect** icon (looks like a gray globe).
- Make sure **rac.deerfield.edu** is selected in the “Gateway” drop down menu.
- Click **Connect**.
- You may be asked to authenticate via an app or text.
- Once you are successfully connected, the globe icon will be blue and green.
- Double click on the **Map My Drives** icon on your desktop to connect your drives.
- To disconnect, click the Globe icon in the lower right corner of your screen and click **Disconnect**.