



## **STUDENT HANDBOOK**

**SUMMER 2021**

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## Welcome students and families!

The Experimentory: PERISCOPE is a community of curious students, teachers and staff that come together each summer to learn, innovate, and have fun. We are thrilled that you've decided to join this adventure in 2021, and we hope that you are ready for a life-changing experience.

Communities depend on common expectations and procedures that help us reach our common goals. Our program motto is:

E=MC2

-or-

Experimentory=Maximize your Creativity and Character

The rules and expectations laid out in this handbook make sure we are all safe, comfortable, and on the same page when we begin. Please be sure to read it through, so that we can get right to the fun, exploring, creating, and growing as we are together.

We look forward to welcoming you to the program. If at any point you have questions, please contact our office and we'll be glad to help.

Here's to a great summer!

Jordan Brown  
Director of The Experimentory at Deerfield Academy

## **Important Contact Information**

Feel free to reach out to The Experimentory if you have any questions or issues during the program. You are welcome to email anytime or can call our office during the hours listed below. We will do our best to return phone calls and emails as soon as possible. The emergency number listed below is monitored 24/7 by Deerfield Security.

- Experimentory Phone Number: 413-774-1498 (Monday-Friday, 9AM-5PM EST)
- Experimentory Email: [experimentory@deerfield.edu](mailto:experimentory@deerfield.edu)
- Emergency Phone Number: 413-772-9880

## **Program Dates**

Experimentory: Periscope runs from July 5th-July 23rd, 2021.

All students are encouraged to commit to full attendance and participation in the program, in order to fully maximize your creativity and character! Please reach out to a staff or faculty member if you have a conflict with a synchronous session so that we can best support your schedule.

## **Community Rules and Expectations**

We expect students to understand that they are accountable for their actions. A student who is found in violation of rule(s) will be liable for disciplinary action up to and including dismissal from the Experimentory: Periscope. Students should note that faculty and staff are obligated to report rule violations and student misconduct--regardless of the circumstances or method of discovery. Also note that these rules and expectations apply under most circumstances. There may be a time or situation that requires an immediate, non-standard response. We reserve the right in these instances to take actions deemed to be in the best interest of the Experimentory, its staff, and students.

When there is sufficient concern, Periscope staff responds to the student as a whole by encouraging personal growth and the acceptance of responsibility. In all instances of major offenses, parents/guardians will be notified.

Deerfield Academy maintains the following Values Statement:

“I will act with respect, honesty, and concern for others and will seek to inspire the same values in our community and beyond.”

At the Experimentory, we hold to the same values. Students must be provided with a safe and comfortable environment in which to learn and play. We expect all students, staff, and faculty of the Experimentory to create this environment, and these rules and expectations are an

extension of these values. Each member should have a solid grounding in the difference between right and wrong and use that understanding to guide them in the decisions they make each day. Acting with respect, honesty, and concern for others from moment to moment is a guideline we hope you will follow both during the program as well as in your life to come.

#### A. Respect for Others

Periscope is an incredibly diverse program. Students come from all corners of the world, including just down the street. Members of the community have different customs, beliefs and traditions. Students and staff are encouraged to use this opportunity to understand more about each other. Challenge yourself to ask questions and learn more about your fellow community members. Treat everyone with respect and stand up against behaviors that are inappropriate and unacceptable. Despite not being housed on campus, you are a member of our community for the summer, and with that membership comes rare opportunities for cooperation, collaboration, and lasting friendships.

#### B. Personal Conduct

- Always give your best
- Stay engaged---enthusiastically participate and resist distractions
- Be polite, thoughtful, and considerate of others. Show appreciation often. Never underestimate the power of a kind and thankful word!
- Be positive and curious

#### C. Classroom Conduct

It is assumed that students come to Periscope with a seriousness or purpose and will be conscientious in meeting all obligations. All students are expected to engage fully with their classes, and complete all assignments on time and to the best of their ability. Online interactions with classmates and teachers should model respect and integrity at all times.

In order to maximize the classroom time we have together, we encourage students to maintain a clean and quiet workspace free from distractions. We recommend that all students keep their cameras on during group and one-on-one sessions, as that will help to foster connection and community! Since some classes will have you up and moving, we advise that your clothing choices allow for full and comfortable participation in all activities and simply recommend that students are dressed appropriately and avoid torn or ripped garments.

Since email will be our main form of communication throughout the communication, we ask that each student check their Experimentory: Periscope inbox at least once daily.

#### D. Honesty

We value trust and honesty in all that we do during the Experimentory. This includes honesty in word and deed. We expect honest behavior in all areas of school life, formal and informal, inside and outside of the classroom space.

- Academic Integrity is of the utmost importance at Deerfield Academy and must be one of the guiding principles in the life of every student. At the core of academic integrity is a bond of trust between teacher and student. By affixing their name to a piece of work, students pledge that, unless properly cited, the work is entirely their own. Students occasionally benefit from cooperative and collaborative learning; however, when work is submitted by teams or individuals, each student must be able to independently explain and defend the claims and ideas presented and must acknowledge the collaboration. Academic dishonesty in all its various forms can be broad and complex, and no policy on academic integrity can list and describe every possible transgression. The Academy expects that each student will work to understand this complexity and will adhere to the highest standards of honesty. If there is doubt about the guidelines for academic integrity, students should discuss questions with a teacher.

#### E. Hazing and Harassment

Every student has the right to feel safe and respected. We will not tolerate any form of harassment. Harassment is any abuse of an individual or group based on a marker of identity, including ethnic origin, religious belief, race, sexual orientation, gender, age, or grade in school. It includes both easily identified acts of verbal, written, or physical abuse, and equally damaging forms of harassment such as graffiti and epithets. Inappropriate "humor" or any behavior---regardless of intent---that contributes to the creation of a hostile environment in which to learn, will not be tolerated. Any student who believes that they are a victim of hazing, harassment or mistreatment of any kind should contact a faculty or staff member immediately.

#### F. TECHNOLOGY

Online Behavior, Devices, and Privacy: 3Ps

Students are subject to the Experimentory: Periscope's rules and potential disciplinary response for their online activities. Before sending, posting, or submitting: PAUSE. Despite assurances of privacy and confidentiality, all posts have the potential to be PUBLIC and PERMANENT. As a general guide: if the behavior is inappropriate in person, it's probably inappropriate on TikTok, Instagram, Snapchat and any other social media platform. In any setting, anonymous posts, posts under an alias, and posts that target others with unkindness will likely result in disciplinary action. We recommend that

students manage their online privacy settings carefully and review the [Academy's Acceptable Use Policy](#). We require that students:

- Never send, solicit, or share nude or compromising photos or content.
- Never impersonate or adopt another person's identity or gain access under another user's account or identity.
- Never post anonymously.
- Never post sensitive information: ID numbers, addresses, birthdates, or other details that could enable identity theft or put people at risk.
- Report online bullying or harassing behavior to a Designated School Official (DSO) immediately.
- Ask permission to record classes, meetings, or private conversations. Students should recognize that community members have varying degrees of comfort with their words and images being captured and/or posted online; they should consider others' privacy and exercise discretion when recording and sharing material. In this vein, wearable computing devices, hidden cameras, and other devices designed for surreptitious recording are prohibited.