DEERFIELD ACADEMY

Identity Guidelines



A good identity system is a flexible branded platform that allows people to create materials by following guidelines. In order to be most effective, visual elements of the identity must be in a logical framework and follow a set of rules.

Introduction

Bruce Barton, a close friend of Mr. Boyden, and for whom Barton Dormitory was dedicated, co-created the Betty Crocker brand in 1921. Within a decade, he helped build Betty Crocker into one of America's most recognizable brands. As one of the architects of modern advertising, Barton understood that even the most seemingly insignificant visual detail can leave a lasting impression on its viewer, however unconsciously.

In no small part due to the influence of Mr. Boyden, Deerfield Academy has over the last century become one of the most respected and venerated independent secondary schools in the world. Exemplary academics, rigorous athletics, and a well-rounded exposure to diverse arts and culture are some of the primary components of the Deerfield Brand. A strong visual identity system is instrumental in supporting that brand. To help build and maintain the trust of our extended community—students, parents, faculty, staff, alumni, friends, and donors—as well as the outside world (and in particular prospective families), the Academy must communicate with a clear, consistent, coherent, and unified voice.

Every element of the identity system has meaning and expresses the values and characteristics of the Academy. Consistent use of the visual elements increases the strength of the identity, establishes the brand as trustworthy, and builds confidence. A strong visual identity commands a premium; it fosters loyalty and creates value.

The visual identity is the cohesive set of visual assets that represent Deerfield Academy. These assets are the identifiers that say "Deerfield Academy" to the people who see them. They express how Deerfield Academy presents itself, both internally and to the outside world.

Drawing from the past, recognizing modern sensibilities, and looking to the future, this identity system is the collection of names, symbols, colors, typefaces, images, and other graphic elements that represent Deerfield. Specific elements of the visual identity include the Door, the Seal, the color Green, and the Deerfield Academy wordmark. These elements, especially the logo, give the viewer an immediate indication that the communication is coming from Deerfield Academy. These identity guidelines offer instructions for using visual elements in a consistent way. The following pages present the visual elements of the Deerfield Academy identity along with guidelines for their proper use and options for incorporating them into your communications and products.

This is a living document, and certain elements, such as fonts, may be added or amended from time to time.

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About This Guide

These identity guidelines define use of the core design elements of Deerfield Academy. Following these guidelines will help to ensure clarity and deliberateness in the school's visual communications. For editorial and general grammatical guidelines, reference the Deerfield Academy Style Guide.

The goal of this document is to ensure that the institution is set apart from its competitors, that the unique attributes of material items are perceived without confusion, and the content of each communication is clear.

What's in this Document

- Basic usage information for the official
 Deerfield Academy logo and other visual elements;
- Common mistakes to avoid when using these visual elements;
- Reference information for color and typeface definitions for administrative and academic departments (including the Athletics Department).

Questions? Please contact the Deerfield Academy Communications Office. We can provide guidance for design issues not covered in this document.

UNIFIED VOICE

All communications sound and feel like they are coming from the same place.

EFFICIENT COMMUNICATION

The guidelines take the guesswork out of creating new communications pieces.

INCREASED QUALITY

All materials adhere to exceptional, high standards.

PROTECTION

Deerfield Academy, its symbols, and its trademarks are protected from imitators and fakes.

LOYALTY AND TRUST

Coherence cultivates a loyal following of people who believe in your brand.

VISUAL IDENTITY SYSTEM

Official Academy Use



DEERFIELD ACADEMY



Mark (p 12)

Wordmark (p 20)

Logos (p 14)

General/Athletics Use



Athletics Mark (p 40)

DEERFIELD



Athletics Wordmark (p 39)



Athletics Logos (p 40)

Admission Use

DEERFIELD

Admission Wordmark (p 50)

Alumni / Advancement Use









1797



I 9 0 2
SOCIETY







Alumni Event and Giving Programs (p 46)

Programmatic Use







Programmatic Logos

Reserved Use



Symbols are vessels for meaning. They become more powerful with frequent use and when people understand what they stand for. They are the fastest form of communication...

- Alina Wheeler

SECTION 1:

General Identity Guidelines

COLOR PALETTE

Deerfield is represented by the colors **green and white**. As a dominant identifier of the school, green should be used strategically in all visual applications.

Key Guidelines

- ➤ Deerfield Green (PMS 349) is the school's primary shade of green.
- ► Admission Green can only be printed as a Pantone color (PMS 802) and cannot be approximated with CMYK values.
- ► The "Unofficial Extended Palette" is a collection of color recommendations that will be visually harmonious with the official Deerfield palette.

DEERFIELD GREEN

PMS 349 CMYK 100/0/91/42 RGB 0/95/46 HEX #005f2e FABRIC: FOREST



BOYDEN GREEN

PMS 3435 CMYK 85/40/85/40 RBG 23/69/42 HEX #17452a FABRIC: HUNTER



WHITE

CMYK 0/0/0/0 RBG 255/255/255 HEX #ffffff

Full Palette



ALBANY ROAD GRAY

Black 85% RBG 60/60/60 HEX #3c3c3c



ADMISSION GREEN

PMS 802 RGB 65/213/42 HFX #41D52A FABRIC: KELLY

► Cannot be printed in CMYK



LOWER LEVEL GREEN

PMS 376 CMYK 50/0/100/0 RBG 124/10-1 #7cbe31 124/190/49



CLASS DRESS KHAKI

580 - 40% CMYK 24/6/43/0 RBG 228/234/209 HEX #e4ead1

Unofficial Extended Palette



SUMMER CORAL

PMS 7416 CMYK 2/74/71/0 RBG 243/69/42 HEX #f35c43



BRONZE SEAL

PMS 124 CMYK 12/47/90/1 RBG 21/155/5 #dd9b05 HEX



RIVER TEAL

PMS 7465 CMYK 62/0/47/0 RBG 55/202/179 HEX #37cab3



POCUMTUCK SKY BLUE

PMS 628 CMYK 27/1/7/0 RBG 177/223/235 HEX #b1dfeb

Heritage Society Metallic Palette



HERITAGE GOLD

PMS 871

DA CONNECT Palette



DAC GREY

PMS COOL GREY 10 C CMYK 59/50/50/19* 111/108/107 HEX #686969 *If using as text, use

70% black ink only

- + 349 / DEERFIELD GREEN
- + 7465 / RIVER TEAL
- + 376 / LOWER LEVEL GREEN



HERITAGE SILVER

PMS 877

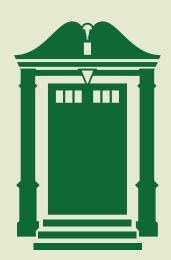


HERITAGE BRONZE

PMS 875

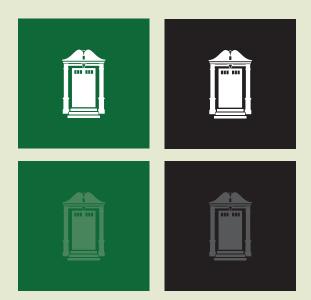
THE DOOR

DEERFIELD'S MOST USED MARK

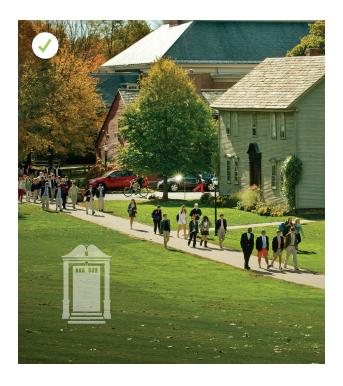


Key Guidelines

- ► The Door should always be one color.
- ➤ The Door can be made translucent to increase its subtlety.
- Do not open the Door.
- Do not stretch the Door.



Correct Usage







Sitibust Exera Volum

Sitibust exera volum inti doluptia volorem eictoribus exerore essimusdae qui tempore ceatur seratem ipsusan tiscia dolupta velest lit fugitassit quatur qui utetur rerepra dita debis. Volum aut lignam inciis id quodit? Debitatam quia dest, ne conseri onsequidit quam nobis pe is enem aut fuga. Andebis dolestem vid molor re veliti omnia doluptae. Mo ese consend entur? Quid quis etur sam,

Incorrect Usage

Do not "open" the door



Do not create new logos



LOGOS

Deerfield's logo is a combination of the Deerfield Door and the "DEERFIELD ACADEMY"

wordmark. The Academy implements a variety of logo arrangements designed to best utilize the space allotted in any given circumstance. Choosing the proper vertical or horizontal alignment is a simple yet crucial way to convey deliberate intent.

The Academy has a primary logo (see below and right) with secondary and tertiary logos (see pages 16 and 17); word combinations other than "Deerfield" or "Deerfield Academy" are slogans: short and striking or memorable phrases associated with certain programs of the Academy. (The Green and White; Be Worthy, Be Counted; One Deerfield: A Day of Giving; etc.)

Guidelines

- ▶ Do not remove, rearrange, add to, or alter the space between elements to create new logos.
- ► Whenever possible the primary logo should be favored.
- ► The primary logo can be left or center aligned with the elements of a design.
- ► Never add drop shadows or other effects to the logo; do not surround or add elements to the logo.
- ▶ Do not change the color of elements defined in this identity guide.
- ▶ The inner section of the door (see below) can be used to define the minimum space that should surround the logo.
- ► The logo should never be stretched, skewed, rotated or cropped.



DEERFIELD ACADEMY

This combination of Deerfield Green and black is the only acceptable two-color version of the logo



When rendered in black and white, all elements of the logo should be black



In most cases, when the logo is placed on a solid field of color, it should be knocked out in white





LOGOS (CONT)

Secondary and Tertiary

Guidelines

- The secondary and tertiary logos should only be used when the design does not permit the primary logo.
- The secondary and tertiary logos should only be center aligned.









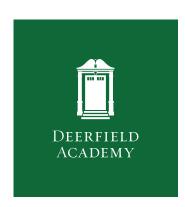




Tertiary Logo









Please do not alter or create a new version of the logo.



Do not stretch the logo.



Do not rotate the logo.



Do not skew the logo.



Do not change the colors in the logo.



Do not add drop shadows or other effects to the logo.



Do not surround or add elements to the logo.

Do not use the wordmark and the logo in the same design





Do not place the logo within a box on a field of color.

DEERFIELD ACADEMY

DEERFIELD ACADEMY

DEERFIELD ACADEMY

DEFRFIELD ACADEMY

Do not use other typefaces



Do not stack the wordmark (absent the door mark)



Do not create new logos



Do not remove elements from the logo.



Do not alter the space between elements in the logo.

THE WORDMARK

The wordmark is the most formal and definitively identifying element of the visual system. The Deerfield Academy wordmark is a carefully constructed arrangement of letterforms.

Guidelines

- ▶ Do not crowd the wordmark by placing it too close to other elements or the edge of your design.
- ► Do leave generous space around the wordmark so that it is distinct from other typographic elements.
- ► Although based on the typeface Requiem, it is not merely typed out; do not use other typefaces to approximate or recreate the wordmark.
- ▶ Because the wordmark is part of the logo, to avoid confusion, do not use the wordmark and the logo in the same visual space.

The "D" can be used to define the minimum space that should surround the wordmark



DEERFIELD ACADEMY

DEERFIELD ACADEMY

DEERFIELD ACADEMY

Do not use other typefaces



DEERFIELD ACADEMY

Deerfield Academy

DEERFIELD ACADEMY

THE SEAL

The Deerfield Seal is the other indelible symbol of the Academy. The Seal is comprised of the Door and the school motto, "Be Worthy of Your Heritage," along with the name and founding year.

The Seal was meticulously recreated in 2012 to capture the detail of the Deerfield Door on John Williams Dormitory and the handforged lettering on the bronze seal in the gymnasium. Although it has been rendered digitally for modern usage, the integrity of the spirit of the seal prevails. (Please note that an out-of-date version of the Seal that still pops up in circulation should never **be used.)** Additionally, two smaller variations have been developed for use when less detail is required due to size or type of application.

Guidelines

- ▶ Please contact the Communications Office before using the Seal in your design: communications@deerfield.edu 413-774-1860
- ➤ Do not attempt to obtain the Seal via internet search engines, as this will likely yield an out-of-date or low-quality version.
- ► The Seal must not be reproduced in any medium that cannot support the necessary level of detail.
- ► The Academy has simplified versions of the Seal, with varying levels of detail, for use at smaller sizes.
- Which Seal is appropriate for a design depends on the medium and the size of reproduction.
- ► Older versions of the Seal should no longer be used.
- ▶ If you are unsure whether or not a Seal is new or old, you should contact the Communications Office for assistance.

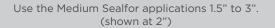
As an exclusive mark, the Seal's use is reserved for official school documents such as diplomas, awards, and trustee correspondence, and on occasion, to demonstrate the importance of a particular document or publication.



Simplified Seals

The Academy has simplified versions of the Seal, with varying levels of detail, for use at smaller sizes.







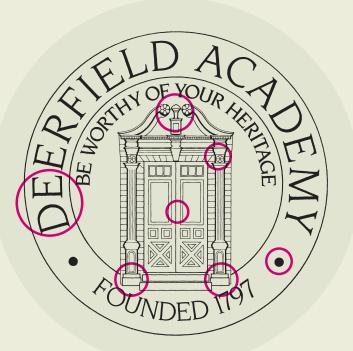
Use the Small Seal for applications smaller than 1.5". (shown at 1")

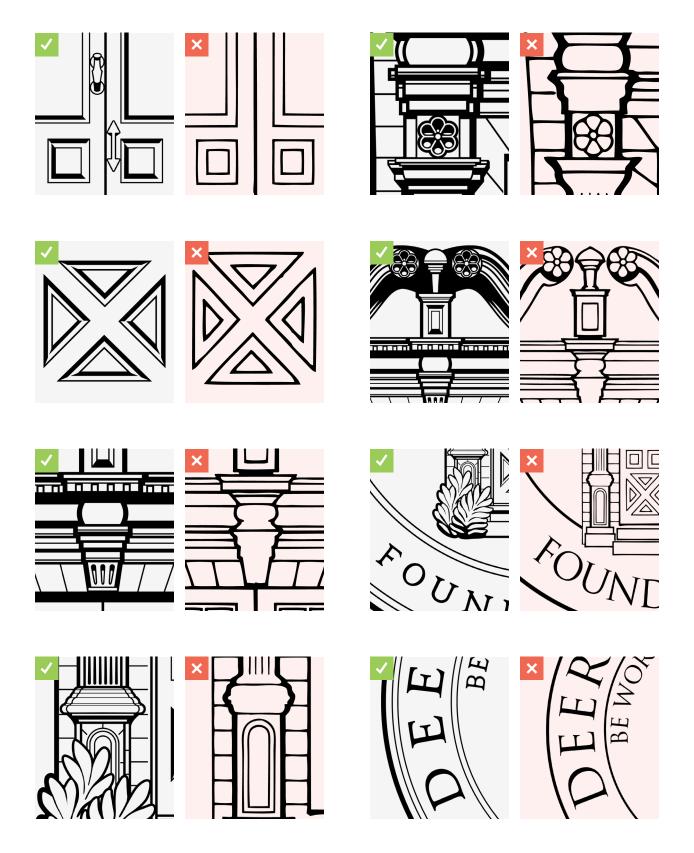
Older versions of the Seal should no longer be used.

► The Seal was recreated in 2012, but out-of-date and low-quality versions continue to occasionally appear (often in search engine results). If you are unsure whether or not a seal is new or old, please contact the Communications Office for assistance. The following page details the differences between the new and old seals.









FONTS

Deerfield Academy utilizes two primary fonts in its communications—Gotham and Chronicle.

GOTHAM (SANS SERIF)

Simple, clean, and distinctly American— Gotham serves as the Academy's primary sans serif typeface. Since its introduction in 2000, Gotham has become ubiquitous in the type landscape, mainly due to its functionality and ability to not draw attention to itself. Gotham allows the message to come through to the reader.

CHRONICLE (SERIF)

Classic and highly readable, Chronicle is the Academy's primary serif typeface. Chronicle is based on transitional serif typefaces that first appeared in the mid-18th century. It is not too traditional, not too modern. Most body copy is set in Chronicle for the Academy's printed publications.

Guidelines

- ► Gotham is perfect for headlines and small amounts of text. such as callouts, sidebars, and footnotes.
- ► Chronicle is best for paragraphs of text.
- ▶ When Gotham is not available. please substitute it with Arial (the recommended sans serif system font).
- ▶ When Chronicle is not available, please substitute it with Georgia (the recommended serif system font).

GOTHAM (PRIMARY SANS SERIF)

ABCDEFGHIJ KLMNOPQ RSTUVWXYZ abcdefghijk Imnopqrstuvw xyz:;.-,!'?&() \$1234567890 **CHRONICLE (PRIMARY SERIF)**

ABCDEFGHIJ KLMNOPQ RSTUVWXYZ abcdefghijk lmnopqrstuvw xyz:;.-,!'?&() \$1234567890

System Font ALTERNATES

ARIAL (SYSTEM FONT ALTERNATIVE SANS SERIF)

ABCDEFGHIJ KLMNOPQ RSTUVWXYZ abcdefghijk Imnopqrstuvw xyz:;.-,!'?&() \$1234567890 **GEORGIA (SYSTEM FONT ALTERNATIVE SERIF)**

ABCDEFGHIJ KLMNOPQ RSTUVWXYZ abcdefghijk lmnopqrstuvw xyz:;.-,!'?&() \$1234567890

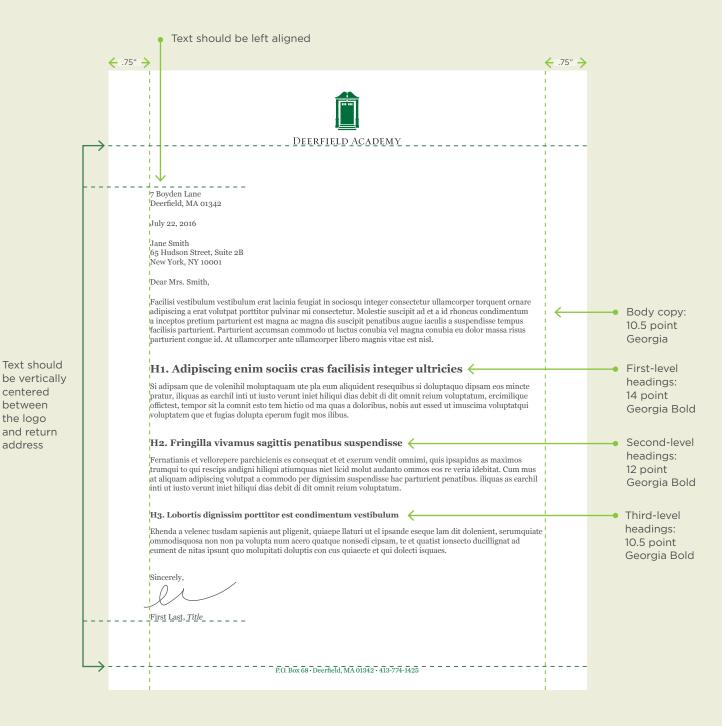
CORRESPONDENCE

All official correspondence should be formatted cleanly and consistently to help make the voice of Deerfield a cohesive and unified one. Following a few simple guidelines can help align your correspondence with the school's visual identity.

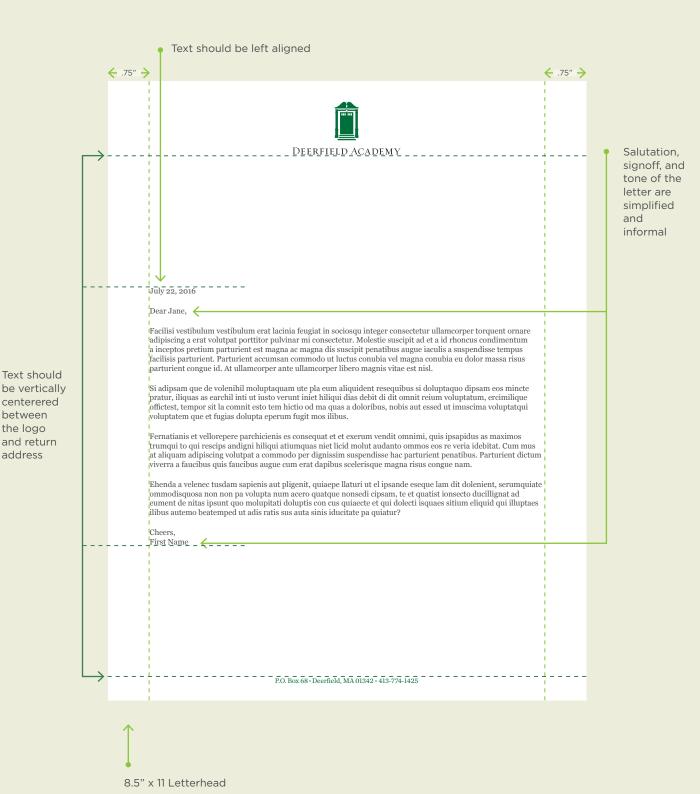
Correspondence Guidelines

When drafting business correspondence, please begin by using a Word template provided by the Communications Office;

- ▶ Left and right margins should be .75 inches;
- ► All body copy should be set in 10.5pt Georgia;
- First-level headings should be 14pt Georgia Bold;
- ► Second-level headings should be 12pt Georgia Bold;
- ► Third-level headings should be 10.5pt Georgia Bold;
- ▶ Do not use colored text or other typefaces in your documents;
- ▶ Paragraphs should be aligned left and never justified;
- ► SINGLE spaces after periods;
- ▶ You should use the appropriate letter format (block, semi-block, etc.) for the purpose of your correspondence;
- Do not include the Deerfield Academy logo or other graphics in your email signature.



8.5" x 11 Letterhead



Email Signatures

Do follow these guidelines for formatting email signatures. Please set in **10pt. Georgia regular**

Name

Title

Associate Director of Admission

Department

School

Phone

Jane Smith

Admission and Financial Aid

Deerfield Academy

413-772-0241

Do not include the Deerfield Academy logo or other graphics in your email signature



Jane Smith
Associate Director of Admission
Admission and Financial Aid
Deerfield Academy
413-772-0241

Key Items to Remember

- ► Always use black text in documents;
- ► Always justify text left;
- Do not use non-approved fonts in documents.

SIGNAGE

Maintaining consistent signage and wayfinding systems creates a cohesive visual experience for everyone on campus. Signs, especially temporary paper signs, are a good example of "little things" that can have impact and help create coherence on campus. All signage on campus should adhere to the basic rules of these identity guidelines.

Permanent signs are designed by the Communications Office.

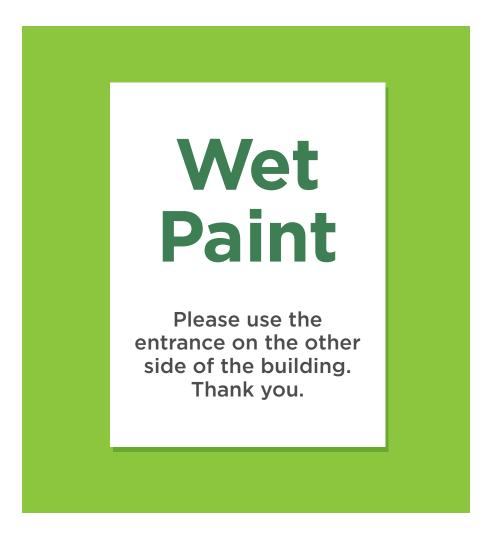
Temporary signs should follow the guidelines listed below.

Key Items to Remember

- ► Hang using non-destructive materials, such as rolled masking tape or adhesive putty;
- Signs should be easy to read and should focus on message, rather than design;
- ▶ Do not use decorative typefaces;
- Colors should be limited to green or black on a white background;
- ► Use only sans-serif typefaces, specifically Gotham or Arial;
- ► Make the main message large;
- ► Use smaller type for supporting messages and details.

Temporary Signage

Use only Gotham or Arial for temporary signage.



Typeface, colors, and tape are incorrect



Use of Deerfield logo and tape are prohibited



LIVERY

Consistent and appropriate design is important for graphics application on Deerfield Academy's vehicles. Not only do they exist as part of the academy's landscape, they also function as a mobile representation of the school off campus.

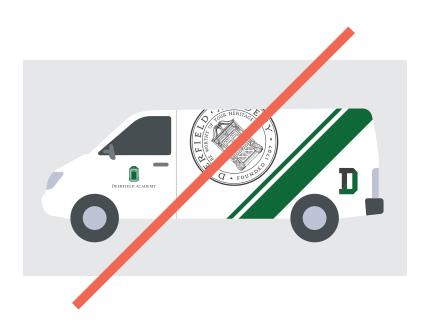
The door, wordmark, and logo signature are the elements that can be used to designate a vehicle as belonging to the Academy. While it is tempting to use splashy designs for vehicles, their adornment should be tasteful and minimal.

Key Items to Remember

- ➤ One logo per-side is sufficient to mark a vehicle as belonging to Deerfield Academy;
- Vehicle graphics should be limited to green, black, and white;
- ➤ Do not use multiple logos, marks, or graphics in the same visual space;
- ▶ Do not introduce design elements not outlined in this document;
- ► Do not put the Deerfield Academy seal on vehicles.

Graphics Application





GO BIG GREEN!

Everyone

SECTION 2: Athletics & Activities

ATHLETICS

Athletics marks give a rallying point for Deerfield pride.
They are emblazoned on uniforms to designate teams and are used by spectators to show spirit and support. In the absence of a character mascot, a large, capital "D" and the color green are the two items that signify Deerfield athletics.

These marks are a special subset of Deerfield's visual identity. They are designed to have an appropriate look and feel for athletics, while still aligning with the rest of the Academy's design assets.

Guidelines

- ► An athletics mark may be used in addition to the athletics wordmark;
- ► In addition to the athletics wordmark and athletics marks, the Door may be used on uniforms;
- ► The Communications Office can provide appropriate production files of the athletics wordmark and other athletics marks for third party vendors;
- ► Do not put the Deerfield Academy Seal on apparel.

Athletics Wordmark—VITESSE

The athletics wordmark is set in Vitesse

DEERFIELD

An alternate arched version may be used



ALTERNATE Uniform Type—KNOCKOUT (Knockout ht47-bantamweight)

DEERFIELD

DEERFIELD CREW DEERFIELD ATHLETICS DEERFIELD SWIMMING & DIVING

Used for multiple sports



2-COLOR DEERFIELD GREEN LEFT + BOYDEN GREEN RIGHT





1-COLOR VERSION

2-COLOR BLACK + DEERFIELD GREEN

Athletics Marks

The athletics mark (the stand alone "D") may be used in addition to the athletics wordmark, in these acceptable color combinations.

If the background color is black or green, use one solid color (white); on a white background, use the 2-TONE if vendor options allow.

A white outline version may used if the D is being used on a dark color. (Not preferred and provided upon request.)

Use Deerfield Green as the dominant color as much as possible.

Numbers on uniforms should be large enough to be visible on livestreams, from the sidelines, etc.

The Door may be used as an additional mark.

DO NOT use the Seal for athletic purposes.



2-TONE D



2-COLOR VERSION GREEN + WHITE ON BLACK



1-COLOR VERSION



3-COLOR VERSION / WHITE OUTLINE A DARK COLOR



Deerfield Green Under Armour color: Team Kelly Green



Boyden Green Under Armour color: Forest Green



Lower Level Green



White



Black









FONT + DOOR & D PLACEMENT OPTIONS

Alternate SLAB FONTS

Vendors often offer athletics slab fontssuch as: COLLEGE BLOCK 2.0 or WINNER

Limit the use of alternate slab fonts as much as possible.

DEERFIELD BE WORTHY

WINNER / CONDENSED MEDIUM OR CONDENSED BOLD

DEERFIELD

COLLEGE BLOCK 2.0





Deerfield Cycling

Incorrect ATHLETICS MARK Usage





The logo should never be stretched, skewed, rotated, or have effects applied to it; do not create new color combinations





Deerfield Rowing (current mark)

Deerfield Rowing crest used on 2017 blazers



Deerfield Baseball / Gothic-style D



Deerfield racketsport 2017 (squash and tennis)

Legacy Marks

This alternate athletics mark is used throughout the Strandberg Fitness Center and in the center of the Roland Family Field.





A brand is a living entity and it is enriched or undermined cumulatively over time, the product of a thousand small gestures.

Michael Eisner

SECTION 3: Alumni, Advancement, and Admission

REUNIONS

The Deerfield Reunions logo is a "D" comprised of 12 triangles. Each triangle represents five years. With each successive reunion, a triangle changes color from light to dark green. The 5th Reunion has one dark triangle, the 10th has two, and so on up to the 60th reunion. Grand Classes any reunion past the 50th recieve a center triangle.





Reunions Logo Sequence





































LOWER LEVEL GREEN

PMS 376 50/0/100/0 CMYK 124/190/49 RBG HEX #7cbe31



DEERFIELD GREEN

PMS 349 CMYK 100/0/91/42 RBG 0/95/46 HEX #005f2e

RECOGNITION SOCIETIES

Deerfield recognizes individuals who have made gifts to the Annual Fund, capital projects and/or endowment within a given fiscal year (July 1-June 30). These contributions, which are calculated cumulatively on an annual basis, receive special recognition in print and elsewhere.



YEARLY GIVING



1797



CONSECUTIVE GIVING







LIFETIME GIVING

I 9 O 2

PLANNED GIVING



ADMISSION

Deerfield Academy: "At the intersection of old and new."

The working motto carries through to the Admission look—BOLD Gotham caps, classic PMS 349 with vivid PMS 802 accents—paired with authentic and dynamic photography.



DEERFIELD GREEN

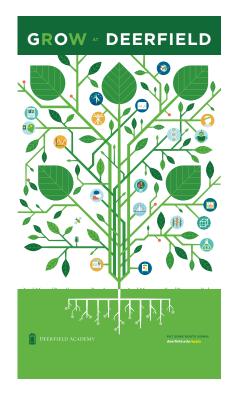
PMS 349 CMYK 100/0/91/42 RBG 0/95/46 HEX #005f2e

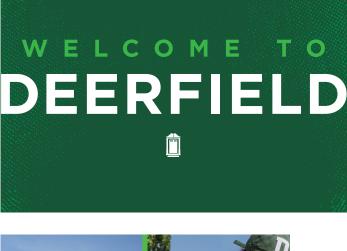


ADMISSION GREEN

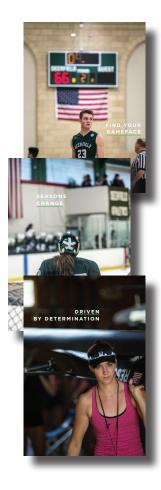
PMS 802 RGB 65/213/42 HEX #41D52A

Cannot be printed in CMYK









Collateral samples

DEERFIELD DEERFIELD

2018 Acceptance Packet



THE EXPERIMENTORY

Deerfield's summer programfor 6th and 7th grade students.

The Experimentory Summer Program "inspires creativity, fosters character, & challenges thinking while providing a fun-filled Deerfield Experience."



The 2018, ALL GREEN version / PM 349, PMS 376, black

OFFICIAL Experimentory typeface

GOTHAM ROUNDED (ALL WEIGHTS)

ABCDEFGHIJ KLMNOPQ RSTUVWXYZ abcdefghijk Imnopqrstuvw xyz:;.-,!'?&() \$1234567890 Deerfield Academy Communications Office / Koch Center, Room 211

communications@deerfield.edu 413-774-1860

9/5/2019

