



Deerfield Academy

Information Technology Services

Change Your Network Password - Windows

1. After starting your computer, type **<Ctrl>/<Alt>/**
2. Click **Change Password**
3. **User Name:** Enter your Deerfield *username* (usually first initial + last name)
4. **Log on to:** Enter (or select) **DA**
5. **Old Password:** Enter your old password
6. **New Password:** Enter your new password
7. **Confirm New Password:** Enter your new password a second time
8. Click **OK**