

*The Deerfield Scroll*  
Application for Associate Editor  
Vol. CI, 2026-2027

Email the completed application to [jliu26@deerfield.edu](mailto:jliu26@deerfield.edu), [jchang26@deerfield.edu](mailto:jchang26@deerfield.edu),  
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CC [jromick@deerfield.edu](mailto:jromick@deerfield.edu) & [ttwilley@deerfield.edu](mailto:ttwilley@deerfield.edu)  
by Sunday, March 22nd, 2026 by 11:59 PM EST.

Name:  
Class Year:  
Dormitory:  
Phone Number:

Position:	Associate Editor
Open to:	Class of 2027, 2028, 2029
Name appears in the masthead?	Yes
<b><u>Responsibilities</u></b>	<ul style="list-style-type: none"><li>- Attend writers meetings (once a month) to brainstorm/pitch ideas</li><li>- Write at least one timely article when on duty for bi-weekly issue</li><li>- Be ready to write articles when on duty for the Rapid Response Team.</li><li>-Attend at least three nights of “editing/layout week” per issue, assisting however necessary.</li></ul> Expect to spend at least three entire nights from 7:45-9:45pm in the Scroll room.

## I. Writing

Please write an article (not an opinion piece) about any current issue or event on campus (approx. 600 words). We hope to see an article that you believe would be featured on the front page of our upcoming issue. Remember, news articles are formal, factual, objective pieces of writing.

## II. Short Answer Questions

1. What qualities, characteristics, experiences, and/or previous contributions to the *Scroll* make you well suited for the Associate Editor position? (300-350 words)

2. List all articles you have written for the *Deerfield Scroll* and include links to the articles if possible

### III. Editing

Edit the following news article. Make any changes you believe are necessary (wording, organization, structure, etc.) to improve the article without altering its essential meaning.

**NOTE:** Please do not contact anyone for additional material for the article; use only the information and quotes provided.

#### Deerfield Deli

Excitingly this year, students and faculty were found with not only salads but also sandwiches from the deli bar during sit-down Meals. Near the salad bar in the basement there is an amazing new addition: the deli bar! It has all of the needed ingredients - bread, meat, many cheeses and sauces. Without a doubt, the array of cheeses is the best part. But my friend says that its the variability of the food choices that's the best.

This summer, Mr. McCarthy and his staff tested it for the faculty, their families and summer camp kids. Most people liked it, and the deli bar received many scrumptious compliments. They subsequently made it official for the school year. In terms of what students returning from the summer thought about the deli bar, Mr. McCarthy stated, "by the third sit down back at school, people definitely [knew about the Deli Bar], because they were all over it." People made 180 to 200 sandwiches every day. I personally witnessed 4 hockey players fighting over the last piece of turkey at the deli bar last week. Everyone wants a sandwich. Food Committee members initially prosed it. Johnnie Moriarty, says "I always liked subway sandwiches and cold cuts in general. So I proposed that a deli bar should be added in addition to the salad bar, for those who maybe didn't want a salad but wanted an alternate option from the regular meal."

Svetlana Deshpande '25 gave her opinion on why the deli bar has become so popular: "last year, I was always conflicted because I was never satisfied with a salad. It's so much more satisfying to eat a sandwich [than a salad]."

A few people combined the 2 instead of choosing just one or the other. Mr. Angel Abreu '92 went to the Deli Bar for slices of meat to add to his salad.

Many students agreed with this trend. Mikayla Meertins '26 said, "I think [the Deli Bar] is a good alternative for picky eaters and people, who don't like the actual meals."

Despite its success, the Deli Bar posed challenges for the Dining Hall staff. They couldn't get a lot of the ingredients because of stock and supply issues. The bird flu is a helpful rson for explaining the low supply of ingredients. Lots of Birds were killed to stop the spreading of the recent bird flu, so the market doesn't have many mature birds. The depleting supply of turkey was proof of this, said Mr. McCarthy. "We had a hard time getting turkey products," he

explained, “a shift in the supply chain was always an issue before COVID-19, but it's definitely more of an issue now.” If we don't solve the problem of the lack of bird meat in the dining hall soon, we will all be upset.

Things might change in the future with the ingredients because of availability and price changes. Nevertheless, everyone loves the Deli Bar. I am just one example amongst many of our community's deli lovers. At the end of the interview with the Scroll, Mr. McCarthy mentioned that the Dining Hall staff are always open to feedback, and added, “feel free to shoot me an email. We're always looking for ideas.”

### **Additional Quotes (If needed):**

- Gabe Swisher-Rosa '23 said, “the deli bar provides more substantial meat options for students who want a good source of protein.”
- Mr Abreu said, “The combination of the two makes for a more filling salad for some people.
- Emily Anderson said, “The deli bar provides a lot of different choices for people to make their sandwich fit their own tastes. I go there whenever I feel like eating something else other than the normal served meal.”
- Another member of the Food Committee said, “The idea ran through us and we all agreed that it would be a good addition.”

### **IV. Affirmation**

1. By submitting this application, you are willing to commit to your role as an associate editor, and that you understand that this commitment will be more intense than the role of a staff writer. I acknowledge that if I fail to fulfill associate duties towards the newspaper 2 consecutive times throughout the school year, the board reserves the right to revoke your position as an associate editor and find someone more suitable to fill your role.

**Type your full name here:**

**In addition to the general rules of grammar and punctuation, be aware of the following:**

- Structure and Content
  - News articles typically follow the **inverted pyramid structure**. Put the most important information (the “news”) **first**. It is a good idea to include dates where applicable.
- Exceptions:
  - Op-eds are opinion pieces and therefore have varying structures
  - Feature articles (ex. an article featuring a particular student) may also begin differently, such as with an anecdote.

Style

- Articles for the *Scroll* and any other newspaper should be entirely **factual** (no editorializing, meaning do not include your own opinion). Therefore, do **not** use first person. Exception: opinions for the op-ed page.
- Shorter, more numerous paragraphs rather than large blocks of text. A separate paragraph for each point.
- Varied sentence structure and vocabulary
- Avoid passive voice

Quotations

- **Names spell-checked** and **titles capitalized (check both on DAinfo)** when they directly precede a name (ex. Head of School Margarita Curtis)
- Everyone in the article is introduced by first and last name and, if applicable, title and/or class year. Refer to them thereafter by last name, adding “Mr.,” “Ms.,” or “Mrs.” for adults. Examples:

First time mentioned	Subsequent times
Head of School John Austin	Dr. Austin
Math Teacher Marc Dancer '79	Mr. Dancer
Lottie Levine '25	Levine

- Make sure **all apostrophes point backwards** when abbreviating a class year (ex. Marc Dancer '79) — do not include a year for teachers who did not graduate from Deerfield.
- Quotes in **past tense**

- For quotes, **in-depth, face-to-face interviews are the expectation!** Ask questions your interviewee has to think about. Obtain sufficient background information—if you don't understand what you're writing about, your readers certainly won't. **E-mail interviews should be avoided** unless insisted upon by the interviewee
- To avoid misrepresentation, you may want to send a copy of your completed article to those quoted to confirm the wording

Miscellaneous

- Books, movies, newspapers, etc. in *italics* (ex. the *Scroll*)

***THANK YOU for applying! We will be in touch.***