



DEERFIELD ACADEMY

Office of the Academic Dean

Expectations for Teachers and Students Negotiating Remote Learning at Deerfield Academy January 2021

Remote learners will get the most of their Deerfield experience if they attend each scheduled synchronous session. The school understands that this may not always be possible. Reasons for missing synchronous class include time-zone constraints, technology difficulties, illness, etc. Students should communicate with teachers about their need to attend a class remotely as far in advance as possible. If students are not facing time-zone constraints, technological difficulties, illness, etc. they are expected to attend classes synchronously and may not opt out for personal convenience.

At the beginning of each term teachers must set up and share a Zoom link with students so they understand how to gain access to both synchronous class meetings or subsequent recorded classes on Canvas as necessary.

Here is a resource that may be helpful to teachers in setting up a Zoom link:

<https://www.loom.com/share/3e35f5245a54444b9b8e6f250064dfc1>

When a student (on campus or remote) is not in attendance teachers must record their class on Zoom and make that recording available on Canvas. If a student's internet connection is unstable, teachers must be prepared to record the class.

If a student is engaged and in communication with their teachers via a reasonable combination of synchronous and asynchronous effort, the student should be marked 'present' on daily attendance records. Teachers will design attendance and participation expectations that take into account that some students will not be able to meet during the synchronous-sessions.

While taking assessments remotely, students should put their phones and other class materials away, other than what is permitted for use during the test. All browsers and tabs on computer screens should be closed. Students should be asked to attest to their integrity on any assignment – by including a version of a statement of honor, for example: “This work is my own unless otherwise noted.”

Teachers are encouraged to place individual students in Zoom breakout rooms to take assessments if synchronous so they can ask questions privately as necessary. If students are taking tests asynchronously, a teacher and student can set up a time to be on Zoom together for the duration of the test.